

Regulations on the Control of Vehicles Driving on Campus at National Cheng Kung University

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- Article 1 These Regulations are established to ensure the safety and quietness, maintain the public order, and enhance the management of vehicles on Campus.
- Article 2 The purpose of the Regulations is to review the draw-up of the NCKU vehicle control regulations in line with campus plans, deal with vehicle management issues, and implement the preliminary tasks for the overall traffic planning of the university in order to maintain the order and enhance the safety on Campus.
- Article 3 The cars of the faculty working in a unit or subsidiary unit of NCKU shall file an application. With the academic year car pass, RFID sensor key, faculty digital ID card, or license plate recognition to enter the campus. Full-time teachers of NCKU who are academicians of Academia Sinica or in a foreign country may apply to the Office of General Affairs for a dedicated parking space.
- Article 4 The motorcycles/scooters of the faculty and students working/studying in a unit or subsidiary unit of NCKU are only allowed to park in the parking lot or garage with a motorcycle/scooter parking permit, parking card, or faculty/student digital ID card.
- Article 5 The bicycles of the faculty and students working/studying in a unit or subsidiary unit of NCKU are only allowed to park in the specified bicycle parking area in each campus with a bicycle ID card.
- Article 6 Students participating in the continuing and in-service education programs shall present their temporary car pass and relevant certification documents to the guard for inspection. They are allowed to drive their cars on Campus and park them in a parking space only after the guard inspects such documents.
- Article 7 Student with seriously disabled lower limbs and with a disability identification may submit certification documents to apply for a car pass.
Students who are injured or sick and need a car for transportation shall present a medical certificate and be approved by the Campus Traffic Management Committee to enter the campus after inspection.
- Article 8 General contractors and contracted suppliers who apply for a contractor car pass shall submit an affidavit and file the application to the Office of General Affairs for approval through the responsible NCKU unit. They shall not park their car overnight or occupy a parking space in the garage.
- Article 9 A fee shall be paid for a car to enter and park on Campus without a parking permit. The car shall park in the specified parking lot. However, no fee needs to be paid in the following circumstances:
1. The vehicle driving in is for a meeting related to the university affairs and a NCKU letter, a letter of appointment as a member of the oral or qualifying examination committee, meeting notice, or a letter invitation is presented.

2. Fire engines, ambulances, vehicles for post and telegraph services, or armor cash carriers driving in for implementation of relevant affairs.
- Article 10 Engineering vehicles and delivery vans may enter the campus after the driver presents the repair order or delivery note to the guard and makes a record to obtain a temporary pass. Students who are handling their baggage before a semester begins or after it ends shall present the student ID card and make a record to obtain a temporary pass and enter the dormitory area on Campus.
- Article 11 To transport the property of the university out of the campus with a car, the "Property Transport Out Certificate" issued by the relevant unit shall be presented and the car shall be inspected. The guard may allow the car to leave after making a record.
- Article 12 No motorcycles/scooters are allowed to drive on Campus. However, the guard may allow the motorcycles/scooters of people with disabilities or newsmen, or for the purpose of university affairs, or in any special circumstances approved by the Campus Traffic Management Committee to enter the campus after inspection.
- Article 13 Vehicles from other institutions that have a relationship of official business (including newspaper offices and radio stations) may enter the campus for such purpose with a VIP pass issued by the Secretariat Office.
- Article 14 When applying for a car pass or motorcycle/scooter parking permit, the faculty shall carry the vehicle license (owned by the applicant, spouse, or a lineal relative), driving license, and faculty ID card, and file the application to the General Service Division. The bicycle ID card, if needed, can be acquired directly from the Military Training Division.
- Article 15 When applying for a car pass, the student shall carry the vehicle license (owned by the applicant, spouse, or a lineal relative), driving license, and student ID card and file the application to the General Service Division. The car shall be parked in the specified parking lot. The number of available parking lots and the parking fee shall be determined by the Campus Traffic Management Committee.
- Article 16 When applying for a motorcycle/scooter parking permit, the student shall carry the vehicle license, driving license, and student ID card, and file the application to the Military Training Division. The bicycle ID card, if needed, can be acquired directly from the Military Training Division.
- Article 17 An NCKU unit that organizes a large-scale event or conference with vehicles which require being driven on Campus shall file an application to the Campus Security Squad Division and pay the fee in advance in order to arrange a space for the vehicles.
- Article 18 Vehicles shall not be parked in the garage overnight without an overnight parking permit. Relevant certificates shall be presented if any vehicle needs to be parked in the garage overnight for travel on official business or implementation of duties.
- Article 19 The application of an NCKU volunteer for a temporary car pass or motorcycle/scooter parking permit is subject to resolution and approval at the meeting of the Campus Traffic Management Committee. The applicant shall file the application, together with the the materials including the volunteer name list, vehicle license, applicable time section, and approved quantity, to the General Service Division for issuance. The payment method shall be determined separately.
- Article 20 Cars and motorcycles/scooters shall be parked in the parking space in accordance with the general traffic rules. Speeding and honking are absolutely prohibited.
- Article 21 The car pass and motorcycle/scooter parking permit shall be put displayed on the vehicle in a place that is easy to read. Lending, falsification, and reproduction are absolutely prohibited. Where the car pass or motorcycle/scooter parking permit is

damaged or lost, or the car or motorcycle/scooter is changed with a new one, re-issuance is allowed free of charge if a certificate is presented to prove the fact. Otherwise, a service fee will be charged. A service fee shall be charged for re-issuance in case a motorcycle/scooter parking card or car RFID sensor is damaged or lost.

Article 22 Vehicles involved in a violation as described below.

1. Falsifying or reproducing the car pass or parking permit.
2. Intruding into the campus without obeying the restraints.
3. Driving on Campus without showing the car pass.
4. Lending the car pass to another vehicle or borrowing the car pass of another vehicle.
5. Honking at a high volume or sounding other noise-making devices affecting classes.
6. Driving over the speed limit by 25 km or more.
7. Parking outside the parking area or space.
8. Parking overnight in the garage without an overnight parking permit.
9. Driving without following the driving direction (reverse direction).
10. Parking a motorcycle/scooter without a parking permit in a controlled parking lot.

Article 23 The Campus Security Squad Division is responsible for execution of the punishment in case any faculty vehicle is involved in a violation. Vehicles involved in a violation are dealt with as described below.

1. In case of Article 22, Subparagraph 1 and 4, the car pass or motorcycle/scooter parking permit shall be suspended, the falsified, altered or reproduced item shall be confiscated, and the right of application shall be suspended for one year from the date on which the violation is identified.
2. The unit shall notify the Campus Security Squad Division when any vehicle involved in a violation is identified, and the Campus Security Squad Division shall establish the vehicle towing directions.
3. A violator who has not paid the fine in 30 days is not allowed to drive through the campus and no application for a car pass.
4. The case may be escalated to the Campus Traffic Management Committee in substantial violation of the regulations.
5. The discarded vehicles on Campus parking spaces of the university and their reporting, identification, movement, custody and elimination shall be subject to the "Directions for Dealing With Discarded Vehicles on Campus Parking Spaces of National Cheng Kung University".

Article 24 Collection of the fines imposed on the vehicles in violation of the directions on Campus of the university, and the charging standards for different car passes and motorcycle/scooter parking permits shall be subject to the "Vehicle Charging Management Directions of National Cheng Kung University". The directions in the previous paragraph shall be enforced upon approval by the Campus Traffic Management Committee, and take effect upon approval by the President.

Article 25 The Regulations and any amendments thereto shall take effect upon approval at the administrative meeting.

